



Business Information
In A Global Context

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C5's Forum on

US Defence Contracting and FAR Compliance in Europe

*Master FAR and DFARS Requirements to Stay Competitive in the US Defence Market,
in a Time of Heightened Regulatory Oversight and Budget Uncertainty*

26th – 27th June 2013 | Grange City Hotel, London, UK

Join discussions with leading industry experts including:

Arijleen Jordaen, Director Finance & Control, Fokker Landing Gear B.V. (Netherlands)

Chris Asgian, Director Military Pricing, GE Aviation (USA)

Eric Moe Esquire, General Counsel Inchcape Shipping Services (UK)

John-Paul Story, Head of Contracts (DoD Business and New Projects) Rolls-Royce (UK)

Marshall M. Haney, CPA, Director U.S. Government Compliance Cobham Corporate North America (USA)

Neil A. Gardner, Vice President Ethics and Compliance Orbital Sciences Corporation (USA)

Ove C. Norseth, Manager US Government Liaison Office, Kongsberg Defence & Aerospace AS (Norway)

Paul J. Cienki, Vice President Government Accounting & Compliance Honeywell Corporate (USA)

Robin Thomson, VP Commercial Selex ES Ltd (UK)

PLUS! Legal best practices from the top firms in the area of government contracting

If your company is selling directly to, or indirectly supplying companies that contract with the US Department of Defence, ensuring FAR and DFARS compliance both within your organisation and within your US prime is crucial. Safeguard your hard-won contractual payments from withholding, your contracts from termination, and your IP birth-rights from unintentional transfer, by ensuring that you know how to deal with the key pitfalls in the area of FAR and DFARS compliance.

At this intensive nuts and bolts course, hear from senior industry experts on how to comply with key FAR, DFARS and associated regulatory requirements:

- Effective enforcement of European IP and data rights
- Avoiding payment withholdings by satisfying “business systems” compliance requirements
- Meeting your TINA obligations to reduce the risk of a successful pricing challenge
- Best practices in flowing down FAR/DFARS requirements to your subcontractors/suppliers
- Getting to grips with the powers and priorities of the DCAA and audit procedures and when to “push back”
- Top techniques for incorporating adequate change and termination clauses in your contracts
- Benefiting from commercial item status and the simplified acquisition threshold

Get the most out of your experience by participating in hands-on and interactive working groups:

Pre-Conference Master Class A: Fundamentals of FAR and DFARS Compliance in Practice: Governing Bodies, Key Concepts and Chief Requirements under the Regulations

Post-Conference Workshops B and C:

B: The Nuts and Bolts of Determining Cost “Allowability” and “Allocability” under the CAS and FAR and Establishing a Cross-Jurisdiction Cost Management System

C: Complying Cost and Pricing Data Requirements and Dealing with Pricing Challenges for Negotiated Contracts

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With FAR and DFARS requirements taking extra-territorial effect in recent years, compliance with the regulations has never been more critical



In a time of heightened audits and regulatory oversight, US primes are increasingly searching for the most compliant partners to work with. As a supplier or sub-contractor, delving into the thousands of pages of FAR and DFARS regulations for the first time is no easy task and companies across Europe are finding it difficult to find the time and resources to get to grips with the requirements. It is the companies that can show compliance that are winning contracts and staying in business. Time and money are at stake: it is imperative that your company gains a clear understanding of US contracting culture fast, to avoid a difficult bidding landscape and losing out to your competitors.

Each session has been carefully structured to provide you with a solid foundation to navigate the most complex issues in the area of FAR and DFARS compliance; protect your company from unforeseen withheld payments, contractual terminations and debarment before the DCAA come knocking at your door.

The challenge of staying compliant with these regulations, is putting a lot of pressure on companies already selling to the biggest defence customer on the globe. In addition, it can be difficult to know when your prices, costs, or IP ownership may come under challenge from your US prime, the DCAA, DCMA or your local ministry of defence (auditing on behalf of the DoD). As defence budgets in the US tighten, such challenges, as well as contractual changes and terminations are on the rise in the US defence market, and have started to appear in Europe. Avoid a whole plethora of unnecessary headaches such as price corrections, cost recovery litigation upon termination and inadvertently transferring your IP, by getting to grips with the key pitfalls in each of these areas.

Comprehensively Addressing the Industry's Biggest Challenges:

- Strategies for asserting your IP rights in the US
- Ensuring "business systems" compliance in your accounting, estimating and purchasing systems
- Understanding and meeting TINA obligations to avoid pricing challenges
- Effective flow-down of FAR/DFARS regulations to your subcontractors/suppliers
- DCAA powers and procedures: from the basics to internal self-assessment requests
- Understanding Your Contractual Obligations Requirements under FAR Part 52
- Beating your competitor with optimised rates in a regulated environment

Pre-Conference Master Class A: Fundamentals of FAR and DFARS Compliance in Practice: Governing Bodies, Key Concepts and Chief Requirements under the Regulations

Get up to speed with the complex ground rules in the area of FAR and DFARS compliance including:

- Ensuring adequate flow-down of FAR and DFARS requirements from your US prime
- Applicability of FAR and DFARS provisions based on contract type
- Determining applicability of CAS to your contracts and completing a disclosure statement

Make the most of your experience by participating in intimate and interactive workshops on 28th June, 2013:

B: The Nuts and Bolts of Determining Cost "Allowability" and "Allocability" under the CAS and FAR and Establishing a Cross-Jurisdiction Cost Management System

C: Complying Cost and Pricing Data Requirements and Dealing with Pricing Challenges for Negotiated Contracts

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There are limited seats available. Reserve your place now by calling **+44 (0) 20 7878 6888** or faxing your registration form to **+44 (0) 20 7878 6885** or registering online at **www.c5-online.com/DFARS**

A MUST ATTEND EVENT FOR:

Vice Presidents, Managers and Directors of:

- Contracts and Pricing
- Commercial
- Finance
- Government Accounting
- Audit
- Government Procurement
- Government Compliance/Relations
- Procurement

Corporate Legal Professionals:

- Government Contracts Counsel
- Compliance Counsel
- Legal Affairs/Operations and Litigation Counsel

Attorneys and Consultants Specialising in:

- FAR/DFARS
- Defence Contracting and Compliance

- US Government/DoD Contracting and Compliance
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Fundamentals of FAR and DFARS Compliance in Practice: Governing Bodies, Key Concepts and Chief Requirements under the Regulations

Eric Moe, Esquire, General Counsel
Inchcape Shipping Services (UK)

Stephen D. Knight, Member,
Smith Pachter McWhorter PLC (USA)

9:00 Understanding the FAR and DFARS Framework

- What are the FAR?
- Background to introduction of the FAR and establishment of the FAR Council
- What are agency supplements and which supplements should you consider when contracting with the US DoD?
- Underlying principles behind the FAR and DFARS
- Aim of updates to the FAR and DFARS?

9:30 Understanding the Roles of US Government Officials, DCAA and DCMA

- What are the main bodies that become involved in the area of US defence and aerospace contracting?
 - contracting officers and contracting officer technical representatives (COTRs)
 - DCAA and DCMA
- Role of contracting officers, DCAA and DCMA in the contracting process:
 - FAR 1 – 6
 - when and why does each body become involved
- What are common areas of responsibility?
- How do the DCAA and DCMA interact with each other?
- How do the DCAA and DCMA interact with other US Government agencies?
 - IG and GAO

10:00 Morning Refreshments

10:15 Ensuring Adequate Flow-Down of FAR and DFARS Requirements from Your US Prime

Robin Thomson, VP Commercial, Selex ES Ltd (UK)

Gregory A. Huffman, Vice President, Group Counsel
Power, Environmental, and Sustainment Systems Group
DRS Technologies, Inc. – A Finmeccanica Company

- What FAR and DFARS requirement flow-downs are mandatory and which are optional for a European company?
 - understanding flow-down obligations of your US prime

Managing FAR and DFARS flow-down in practice:

- Evaluating contractual requirements to ensure onerous additional rights are not required
 - overcoming “read US prime” and “one size fits all” contracts
 - additional/unreasonable rights
 - flow-down errors
- How to approach negotiations and clarifying your obligations:
 - explaining European standards as an alternative
 - ascertaining the nature of contract prime has with the US DoD
- Engaging DCAA/local government assistance in audit
- Responding to requests for data disclosures from US primes

11:45 Networking Lunch

1:00 Breaking Down the FAR: Nomenclature, Purpose and Prescription

- How does FAR and DFARS numbering reveal the broader issues covered?

- Finding applicability language: working through examples with typical FAR and DFARS
- Understanding FAR applicability to your RFQ
- What are the obligations or costs of compliance?
- What is the uniform contract format and when will it be applicable to your contract?
- What is the relevance of all the various sections of the RFQ?
- Which sections do you need to focus on (including contract type identification, sections H and I)?
- Managing updates to section content from solicitation to winning the contract

2:15 Applicability of FAR and DFARS Provisions Based on Contract Type

Chris Asgian, Director, Military Pricing, GE Aviation (USA)

John W. Chierichella, Partner, Sheppard Mullin Richter & Hampton LLP (USA)

- What are the different contract types used by the US Government when procuring goods and services?
 - cost-reimbursement
 - fixed price
- What contract types are mandatory based on good or service procured?
- What are the different procedures available under the FARs and DFARS for contracting?
 - FAR 12 (Commercial items), FAR 13 (Simplified Acquisition), FAR 14 (Sealed Bidding), FAR 15 (Negotiation)
- When will each of these procedures be relevant to your company (including relevance as a tier two contractor)?
- Are there any thresholds beneath which the FAR does not apply?
- What cost and pricing requirements are of relevance for each of these contracting methods?
- What is the Truth in Negotiations Act (TINA)?
- What are the core requirements of TINA?
- When is compliance with TINA requirements necessary under each of these procedures?

3:30 Afternoon Refreshments

3:45 Determining Applicability of CAS to Your Contracting and Completing a Disclosure Statement

Marshall M. Haney, CPA, Director, U.S. Government Compliance, Cobham Corporate North America (USA)

Stephen D. Knight, Member,
Smith Pachter McWhorter PLC (USA)

- What is CAS?
- When is a contract covered by CAS?
- What are the most critical CAS regulations?
- Understanding the consistency and allocation rules
- How can you satisfy the disclosure requirements under CAS?
 - UK companies and QMAC as an alternative (including the QMAC supplement)
 - completing the CASB Disclosure Statement

5:00 Workshop Ends



Main Conference

Day 1 | Wednesday, 26th June 2013

8:15 Registration and Refreshments

8:45 **Opening Remarks from the Co-Chairs**

Neil A. Gardner, Vice President, Ethics and Compliance
Orbital Sciences Corporation (USA)

Eric Moe Esquire, General Counsel
Inchcape Shipping Services (UK)

9:00 **Experiences of a Newcomer to US Governmental Contracting**

Arijeen Jordaan, Director Finance & Control
Fokker Landing Gear B.V. (Netherlands)

- A Companies priority on getting knowledge on FAR/CAS
- Misunderstanding between Marketing & Sales, Legal and Finance on FAR/CAS principles
- 3 B's (Bid – Booked – Billed) (CAS 401-402)
- Discussions with Primes on
 - contract types CP vs. FFP, risk profiles
 - Interpretation on FAR/CAS regulation by Prime vs. Subcontractor
 - accounting systems CP vs. FFP /
 - actual costing vs standard costing (CAS 407) /
 - accounting system setup different rates for different purposes
 - fairness of your customer on giving you a acceptable margin/markup (weighted guidelines)
 - foreign companies & US companies appliance of 401/402
- Experiences with Audits, what can you earn for your own company
- What guides are available for interpreting the FARs/DFARS?
- What discussion forums are available?
- What associations have strong FARs and DFARS experts
- Obtaining external legal advice and to what extent can third party consultant findings be used to support judgment calls under the FARs/DFARS

10:00 **Meeting FAR and DFARS “Business Systems” Compliance Requirements in Advance of an Audit**

Mark LoManto, CPA, Principal
ML Weekes & Company PC (USA)

Kevin J. Slattum, Partner
McKenna Long & Aldridge LLP (USA)

Neil A. Gardner, Vice President, Ethics and Compliance
Orbital Sciences Corporation (USA)

- What are considered to be “business systems” under the FAR and DFARS?
- Developing FAR and DFARS compliance “business systems”
 - meaning of an acceptable business system and related controls
 - what does DCAA look for when assessing the adequacy of your internal controls?
 - key criteria of relevance
- Where to focus your energy – internal control systems that result in payment withholdings: accounting, EVMS, estimating, material management, property management, and purchasing
- Identifying significant deficiencies and potential payment withhold

- Corrective action and follow-up communications with the US government
- How to raise company-wide awareness of FAR and DFARS compliance
- Changing your corporate culture to ensure adequate documentation
- What training programs are effective?
- To what extent is the DoD willing to go with your European standards?
- DFARS and ITAR Interplay: successful incorporation of parallel US regimes in your internal compliance and contracting regimes
- Considering the FCPA in your internal controls

11:15 Morning Refreshments

11:30 **Benefiting from Pricing Data Exceptions for Commercial Items (FAR 12) and the Simplified Acquisition Threshold (FAR 13)**

Chris Asgian, Director, Military Pricing, GE Aviation (USA)

Rick Vacura, Partner, Morrison & Foerster LLP (USA)

Commercial Items

- What are “commercial items” and what makes them “commercial items”?
- What are the cost and pricing data exceptions for commercial items and how are they being applied?
- How and when will your product have “commercial item status”?
 - what market data needs to be submitted?
 - how to demonstrate technical similarities to existing items
- What will constitute “fair and reasonable” pricing for commercial item contracts?

Simplified Acquisition Threshold

- What is the simplified acquisition threshold?
- When will the simplified acquisition threshold be of relevance to your contract?
 - micro purchases
 - national defence
 - location (contiguous vs. non-contiguous US)
- What are the different contract value thresholds based on contract type?
- What are the “simplified” documentary requirements available?

12:30 Networking Lunch

1:45 **Meeting Your TINA Obligations to Avoid Pricing Challenges**

Paul J. Cienki, Vice President, Government Accounting & Compliance, Honeywell Corporate (USA)

Rick Vacura, Partner, Morrison & Foerster LLP (USA)

- What are the core requirements of the Truth in Negotiations Act (TINA)?
- Key difficulties in TINA compliance
- What penalties may be imposed on your company in the event of non-compliance?
- When may TINA apply to your contract and key exceptions
- Meeting TINA obligations:
 - what DCAA expects when requesting data other than “cost or pricing data”
 - remedies for inaccurate, incomplete or non-current cost and pricing data
- Managing TINA pricing challenges
 - US prime challenges vs. DCAA/DCMA challenges



2:45

Understanding Your Contractual Obligations Requirements under FAR Part 52

Marshall M. Haney, CPA, Director, U.S. Government Compliance, Cobham Corporate North America (USA)

Kevin J. Slattum, Partner
McKenna Long & Aldridge LLP (USA)

- What is Part 52 of the FAR?
- What are the contractual provisions included seeking to achieve in your contract?
- What provisions are unlikely to have an application to a European company?
- Understanding what clauses apply to specific kinds of contracts
- Key thresholds and triggers of applicability
- What clauses do you need to pay particular attention to?
- What clauses are self-deleting?
- Identifying clauses that conflict with standard terms and conditions incorporated by your US prime
- Developing an internal Part 52 checklist for your organisation
 - managing your contracts

3:45

Best Practices in Managing Your Subcontractor/Supplier Relationships: Liability Acceptance and Ensuring DFARS Compliance

John-Paul Story, Head of Contracts (DoD Business and New Projects), Rolls-Royce (UK)

Eric Moe, Esquire, General Counsel
Inchcape Shipping Services (UK)

- Understanding your liability for your third parties under the FAR and DFARS
 - sub-contractors/suppliers
 - JV/teaming partners
- When will you need to flow down FAR and DFARS requirements to your sub-contractors and suppliers?
- How to make an appropriate sub-contractor selection under the FAR and DFARS
 - determining FAR and DFARS implementation capability
- Dealing particular challenges in the flow-down of FAR and DFARS to your sub-contractors:
 - in different countries
 - with different terms (e.g cost-reimbursement contracts vs. fixed-price contracts)
 - suppliers with specialist products
 - suppliers of “commercial items”
- Managing your contracts:
 - incorporating appropriate contract quality and contract management provisions
- When should you as a contractor seek to use different contract types when you have sub-contractors?
 - evaluating scope of sub-contractor work
 - measuring contract risk continuums
- Strengthening your procurement mechanisms to ensure “reasonable” prices
- Ensuring appropriate price “competition”
- Reviewing your relationship to avoid organizational conflicts of interest (OCI)
- How to successfully obtain “buy-in” to FAR and DFARS compliance from your sub-contractors
 - developing checklists to assist compliance
 - best practices in sub-contractor training
- Effective allocation of liability:
 - when should the your organisation hold risk?

5:00

Co-Chair's Closing Remarks

5:15

Conference Adjourns

Day 2 | Thursday, 27th June 2013

8:45

Morning refreshments

9:00

Co-Chair's Opening Remarks

9:15

Status Update on DCAA and DCMA Policy and Audit Aims for 2013 and Beyond

Ernest S. Wang, CPA, Branch Manager, U.S. Department of Defense, Defense Contract Audit Agency, European Branch Office (Germany)

- What changes to the FAR/DFARS supplement are expected?
- What is the expected impact on industry of these changes?
- Consequences of sequestration
- How has DCAA's priorities and expectations changed in Europe?
 - areas which have been down-prioritised
 - areas of greater focus
- Effecting DCAA's mission
 - how European governments and US primes are involved
 - reciprocal arrangements with European governments
 - role of local European offices of DCAA

10:15

Morning Refreshments

10:30

Effective Enforcement of European IP and Data Rights

John-Paul Story, Head of Contracts (DoD Business and New Projects), Rolls-Royce (UK)

Louis D. Victorino, Partner, Sheppard Mullin Richter & Hampton LLP (USA)

- Attitudes to IP ownership and enforcement in the US and how it differs to the European way
- Different IP and data right transfers under FAR/DFARS contracts and what do they entail?
 - unlimited rights
 - government purpose rights
 - limited rights
- Where to find FAR/DFARS guidance on IP and data rights
- Filling in FAR/DFARS forms – how to ensure your IP and data is accounted for
- Strategies for asserting your IP rights in the US:
 - determining deliverability of IP and data rights under your contract
 - what to include and not include in your US IP and data package
 - managing your relationship with your US partner or “Buy America” US manufacturer
 - marking up IP drawings
 - strategy for IP developed prior to entry into the contract and IP developed during the course of the contract
- What to do in the event of a dispute over IP and data ownership

11:45

Networking Lunch

12:45

Change and Termination Clauses: Successful Clause Negotiation and How to Obtain Compensation upon Execution

John W. Chierichella, Partner, Sheppard Mullin Richter & Hampton LLP (USA)



- What FAR and DFARS “change” requirements are included in different contract types?
- What is the scope for negotiation of “change” rights as a prime contractor or a subcontractor?
- What are the risks for a prime or a subcontractor of failing to incorporate an appropriate “change clause”?
- How to collaborate and balance expectations between prime and subcontractor to ensure adequate flexibility in the event of change
- Ensuring change rights do not result in terminations for convenience or default
- What are the consequences of termination for convenience or default?
 - when will financial penalties and/or repayment be required?
 - in what circumstances will debarment or suspension occur?
- What to do when a contract “change” means termination is imminent or the best way forward
- When and how should you contest a termination?
- Understanding US government philosophy on compensation
- What costs can be recovered in the event of a termination?
- Procedures for obtaining compensation in the event of a termination
- Cost and pricing data required to support a termination proposal and how to demonstrate reasonableness
- Expediting the termination process

1:45

Getting to Grips with the Powers and Priorities of the DCAA and Audit Procedures

Paul J. Cienki, Vice President, Government Accounting & Compliance, Honeywell Corporate (USA)

Stephen D. Knight, Member
Smith Pachter McWhorter PLC (USA)

- When does the DCAA rely on third parties to conduct the audit process on their behalf?
 - reciprocal arrangements with the MoD in the UK
 - using US primes
- Scope of DCAA audit requirements in other European jurisdictions
- What are DCAA’s responsibilities during an audit?
- What are the different kinds of audits do DCAA perform?
- When can the DCAA seek to audit your contracts?
- What are the audit processes for each of the different kind of audits?
- What kind of information is usually requested by the DCAA?
 - cost vs. price
 - self-assessments
 - internal audits
- To what extent can you “push back” on DCAA information requests?

- lessons learnt from *United States vs. ISS Marine Services, Inc.*, 2012 WL 5873682 (D.D.C)
- internal audit report requests: reviewing compliance with statute
- Developing policies and procedures for granting access to the DCAA
- Resolving conflict over the required level of disclosure

3:00

Afternoon Refreshments

3:15

Non FAR/DFARS Considerations: Additional Liabilities to Watch Out For

John W. Chierichella, Partner, Sheppard Mullin Richter & Hampton LLP (USA)

Louis D. Victorino, Partner, Sheppard Mullin Richter & Hampton LLP (USA)

- What other regulatory areas do you need to consider when contracting under FAR/DFARS contracts?
 - export controls and getting your technology out of the U.S
 - U. S. use of False Claims Act to enforce contract and regulatory requirements
- Other important considerations:
 - how to participate in Classified Contracts
 - use of teaming/JV’s agreements and their impacts
 - prime/sub dispute resolution processes
 - U.S. discovery and control of emails

4:15

Beating Your Competitor with Optimised Rates in a Regulated Environment

Mark LoManto, CPA, Principal
ML Weekes & Company PC (USA)

David E. Kaplan, Senior Manager
ML Weekes & Company PC (USA)

- What is rate optimisation?
- How are your forecasted administrative rates reflected on proposals?
- Comparing your proposed administrative costs and actual costs
- Strategies for optimum cost allocation:
 - calculating cost allocations to forecasted rates
 - divisional and organisational cost management
 - identifying unallowable cost
- How to effectively describe for your optimised rates on proposals
- Relating your optimised rate to your contract fee based on contract type

5:15

Co-Chair’s Closing Remarks

5:30

Conference Ends

* denotes the speaker has been invited to speak

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Post-Conference Workshops | Friday, 28th June 2013

9:00 am – 12:30 pm

B

The Nuts and Bolts of Determining Cost “Allowability” and “Allocability” under the CAS and FAR and Establishing a Cross-Jurisdiction Cost Management System

Ove C. Norseth, Manager, US Government Liaison Office
Kongsberg Defence & Aerospace AS (Norway)

Stephen D. Knight, Member
Smith Pachter McWhorter PLC (USA)

- Applicability of cost allowability and allocability to your contract based on your contract type
- Understanding US GAAP and how this affects how you need to document your costs
- What kind of costs should you pay particular attention to ensure they meet US “reasonability” standards
- What are incurred cost submissions?
- When will you need to make an incurred cost submission?
- Satisfying requirements for filing an incurred cost submission
- Resources available for completing the submission
- Do allowable costs differ from prime to subcontractor?
- Calculating reasonable compensation for:
 - labour costs
 - building materials
 - using US carriers
 - implementation of US standards
 - travel related expenses
 - executive compensation
 - pensions
- Lessons learnt from recent US cases on allowability:
 - *J. F. Taylor, Inc., ASBCA Nos. 56105, 56322*
 - *R. v. Metron Construction Corporation, 2012 ONCJ 506 (CanLII)*
 - asymmetries of case interpretations in regional DCAA offices
- Managing different approaches to compensation and overheads in the US and in Europe
 - site vs. job overheads
 - actual vs. prospective payments
- Managing different allowability requirements in your local jurisdiction and the US
- How to establish an useful cross-jurisdiction accounting system
- Overcoming data protection and privacy challenges when compensation information is made publicly available

1:30 pm – 5:00 pm

C

Complying Cost and Pricing Data Requirements and Dealing with Pricing Challenges for Negotiated Contracts

Neil A. Gardner, Vice President, Ethics and Compliance,
Orbital Sciences Corporation (USA)

Mark LoManto, CPA, Principal
ML Weekes & Company, PC (USA)

Paul E. Pompeo, Partner, Arnold & Porter LLP (USA)

- US Government and US prime profit margin tolerances on different kind of contracts:
 - technical vs. service contracts
- How to effectively position your company in the US market
 - meaning of a “reasonable” markup in the US
 - recent case law
- Negotiating contract types and profit rates with your US prime and scope for contract type selection
- How do you adequately price your contracts?
 - to what extent can you price risk?
 - pricing scrap rates and re-works
 - rates of inflation
 - direct vs. indirect costs
 - TINA “should” costs
- Ensuring your company does not incur “excessive pass-through costs” when working with subcontractors
- Procedure for making pricing disclosures under the FAR and DFARS
 - working with DCAA to make disclosures
 - avoiding inadvertent confidentiality breaches and disclosure of competitive information and non-disclosure agreements
- What level of pricing disclosure is required?
- What level of certification is required to show that your data is accurate and up to date?
- What kind of data needs to be provided?
- How to successfully pool and maintain data for direct and indirect costs in a FAR and DFARS compliant manner

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ITAR Compliance in Europe

Your Complete Compliance Guide to ITAR, the EAR and the New Regime

19th-20th June, 2013 | Novotel Paris Vaugirard Montparnasse, Paris, France

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US Defence Contracting and FAR Compliance in Europe

26th – 27th June 2013 | Grange City Hotel, London, UK



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Event Code: 574X13-LON

BY CREDIT CARD

Please charge my AMEX VISA MasterCard Discover Card

NUMBER _____ EXP. DATE _____

CARDHOLDER _____

BY CHEQUE

I have enclosed a cheque for £ _____ made payable to C5

BY BANK TRANSFER

C5 Communications Limited

Account Name: C5 Communications Limited

Bank Name: HSBC BANK Plc

Bank Address: 31 Chequer Street, St Albans Herts AL1 3YN, UK

Bank Branch: St Albans Branch

BIC (Bank Identifier Code): MIDLGB22

GBP Account (VAT num: 913 0992 30)

IBAN: GB41 MID L 4040 0182 1816 22

Sort Code: 40-40-01

If you wish to pay in Euros€ or USD\$ please contact Customer Service

5 EASY WAYS TO REGISTER



WEBSITE: www.C5-Online.com/DFARS



REGISTRATIONS & ENQUIRIES
+44 20 7878 6888



EMAIL: registrations@C5-Online.com



FAX: +44 20 7878 6885



PLEASE RETURN TO
C5, Customer Service
6th Floor, Trans-World House, 100 City Road
London EC1Y 2BP, UK

ADMINISTRATIVE DETAILS

Date: 26th – 27th June 2013

Time: 8:45 am – 5:30 pm

Venue: Grange City Hotel

Address: 8-14 Cooper's Row London EC3N 2BQ, United Kingdom

Telephone: +44 (0) 20 7863 3700

An allocation of bedrooms is being held for delegates at a negotiated rate until 24 May 2013. To book your accommodation please call Venue Search on tel: +44 (0) 20 8541 5656 or e-mail beds@venuesearch.co.uk. Please note, lower rates may be available when booking via the internet or direct with the hotel, but different cancellation policies will apply.

DOCUMENTATION IS PROVIDED BY WEBLINK

The documentation provided at the event will be available on weblink only. If you are not able to attend, you can purchase an electronic copy of the presentations provided to delegates on the day of the event. Please send us this completed booking form together with payment of £350 per copy requested. For further information please call +44 (0) 207 878 6888 or email enquiries@C5-Online.com.

CONTINUING EDUCATION

16.0 hours (conference only) plus 6.25 hours for Master Class A and 3.5 hours for Workshop B or C towards Continuing Professional Developments hours (Solicitors Regulation Authority). Please contact C5 for further information on claiming your CPD points.

PAYMENT POLICY

Payment is due in full upon your registration. Full payment must be received prior to the event otherwise entry will be denied. All discounts will be applied to the Main Conference Only fee (excluding add-ons), cannot be combined with any other offer, and must be paid in full at time of order. Group discounts available to individuals employed by the same organisation.

TERMS AND CONDITIONS

You must notify us by email at least 48 hours in advance if you wish to send a substitute participant. Delegates may not "share" a pass between multiple attendees without prior authorisation. If you are unable to find a substitute, please notify C5 in writing no later than 10 days prior to the conference date and a credit voucher will be issued to you for the full amount paid, redeemable against any other C5 conference. If you prefer, you may request a refund of fees paid less a 25% service charge. No credits or refunds will be given for cancellations received after 10 days prior to the conference date. C5 reserves the right to cancel any conference for any reason and will not be responsible for airfare, hotel or any other costs incurred by attendees. No liability is assumed by C5 for changes in programme date, content, speakers or venue.

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